

Royal Government of Cambodia
Public Financial Management (PFM) Reform Program
Financial Monitoring Reports
For the First Quarter Ending March 31, 2009

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Royal Government of Cambodia
PFM Reform Program
MDTF No TF 054547-KH & IDA Grant H241-KH
Analysis of Financial and Project Performance
For the Period: Fourth Quarter Ended March 31, 2008

The attached reports provide information on the financial position, project performance and procurement monitoring report on goods and consultant service. These FMRs are produced quarterly and form part of overall project reporting with financial arrangements of Multi-Donor Trust Fund and IDA grant through the World Bank and Royal Government of Cambodia.

The Financial Report summarizes the funds received from the World Bank and Royal Government of Cambodia, and expenditures of project by expenditures type and department/function. The report explains the variance of the actual expenses against estimated budget. The Procurement Monitoring Report which details the status of the procurement implementation compare with the annual procurement plan also included in the report. Annex I to Annex IV supporting to this report describes the cumulative contract expenditure of consultants, goods, training/workshop, and international procurement agent (IPA).

Summary Sources of Funds

Counterpart Fund

Project received 35,513.16\$ in the quarter from the Royal Government of Cambodia for government contribution in monthly MBPI payment as agreed in the financing agreement. Disbursement is made through PMG fund of the Government of Cambodia. The cumulative disbursement to date is 283,016.82\$.

The World Bank-MDTF TF054547-KH

Fund is received regularly through the replenishment mechanism. To date, there is no significant delay of transferring of fund to and from the designed account at the National Bank of Cambodia. The disbursement from the World Bank into designed account for the current quarter is 513,598.26\$. The cumulative disbursement to date is 4,572,451.23\$ which is equal to 65% of total agreed funding per financing agreement.

The World Bank-IDA Grant H241-KH

Current quarter, the project received 695,275\$ through the replenishment mechanism disbursing from the World Bank into designed account at the National Bank of Cambodia. The cumulative disbursement to date is 2,319,175.08\$ which is equal to 16.57% of total agreed fund per financing agreement.

The World Bank- PHRD Grant (JPN 54627-KH)

The cumulative disbursement is 24,069\$. The grant was closed. It was reported detail in annual report 2006.

Analysis by Expenditure Type

Currently some of procurement of goods and consultants are handled to the project to do by itself and some are still under IPA's arrangement to carry out the procurement service on behalf all the World Bank financed projects. In general the figure of the financial report indicated better performance and some are under spending due to some training and workshop were not carried out as planned, delay in payment on MBPI for stage II and some payment to consultant service is delay to next quarter. Most of procurement of goods planed in year 2008 was completed by IPA and it becomes the commitment to be paid in first quarter 2009.

Summary uses of Fund by Category

	Current Quarter Actual (\$)	Current Quarter Budget (\$)	% Expense of Budget (\$)	Current Quarter Variance (\$)
Goods	317,961.50	401,060.00	79%	83,098.50
Consultant's service	27,516.36	120,110.00	23%	92,593.64
Training/Workshops	236,186.71	474,225.00	50%	238,038.29
Incremental Operating Costs	17,610.54	17,675.00	100%	64.46
Merit Based Pay Initiative Pay	175,949.96	400,000.00	44%	224,050.04
Inter. Procurement Agent	478,786.78	532,006.00	90%	53,219.22
Total	1,254,011.85	1,945,076.00		691,064.15

Goods

Current quarter the amount of 317,961\$ in financial report reflected expenses for computer and office equipments for all Departments of Ministry of Economy and Finance which was planned in 2008 (see annex II). The project has budgeted 401,060\$ on the commitment payment of contract signed in 2008 of the procurement of goods done by IPA, but will be paid in this quarter. Actual expense is 79% comparing with current budget planning and it indicates better performance of procurement of goods. Other procurement of goods for this year will be budgeted for next quarter (see procurement monitoring FMR4).

Consultants' service

The amount of 27,516\$ in the financial report for current quarter indicated the expenses for the consultant service such as ICT consultant, functional review consultant, training advisor and local contracting staff such as office manager, administration officer and secretary (see Annex I). The project budgeted 120,110\$ on the international training advisor, functional review consultant, chief of technical consultant, change management consultant, FMIS functional advisor, technical ICT consultant, business analysis, and local contracting staff for SCS office. The figure shows 23% of actual expense against budget and it is underspending because the payment to the some consultants is delaying to next quarter and also the delay of procurement process (see procurement monitoring FMR5).

Training/Workshop

The amount of 236,186 \$ which is equal to 50% budget plan in financial report reflected the expenses of training, workshop related to the PFM reform program and financing to candidates for long term oversea training degree. The details of training and workshop received can be found in Annex III. Project management budgeted to spend 474,225 \$ for training, and workshop for current quarter. The figure indicates that fund is under spending due to some training and workshops are not carried out as planned. However it is indicating better performance if comparing with last quarter.

Merit Base Pay Initiative

Project management budgeted 400,000\$ on MBPI expense for current quarter under three sources of fund financed by MDTF, IDA grant and Government counterpart fund. The actual expense incurred is 236,186\$ which is equal to 44% of budget plan. The variance of under spending is due to some reasons: (1) the budget was increased because the number of MBPI beneficiaries is planning to increase to about 510 for Ministry of Economy and Finance and 250 for Line Ministry per the financing agreement for PFM stage 2 (2) the recruitment of MBPI beneficiaries for stage 2 is in process.

International Procurement Agents

The total contract between Government of Cambodia and IPA is 1,249,000\$ which is to be paid from PFM reform program. The remaining balance to be paid to Crown Agents is 1,182,236\$. There is budget of 532,006\$ for this quarter. The actual expense incurred is 478,786\$ which is equal to 90% comparing with budget plan.

Analysis by Program Component/Function

The program is divided into five components/functions. Under each component there are several MEF departments which are grouped based on its function. There are revenue, budget formulation, budget execution, policy and support group. In general the figure of the financial report indicated better performance and some are under spending because some training and workshop were not carried out as planned, delay in payment on MBPI for stage II and some payment to consultant service is delaying to next quarter.

Summary uses of fund by component

Summary Current Quarter (\$)	Current Quarter Actual (\$)	Current Quarter Budget (\$)	% Expense of Budget	Current Quarter Variance (\$)
Revenue Management	55,686.60	186,471.00	30%	130,784.40
Budget Formulation	64,350.65	115,985.00	55%	51,634.35
Budget Execution	141,049.72	202,211.00	70%	61,161.28

Policy Group	263,752.52	537,458.00	49%	273,705.48
General Support Group	250,385.58	370,944.00	67%	120,558.42
Inter. Pro. Agent	478,786.78	532,006.00	90%	53,219.22
Total	1,254,011.85	1,910,075.00		691,063.15

Revenue Management

The Revenue Group consists of Custom exercise general department, General department of taxation, Non-tax department, State property department and Financial industry department. The project management budgeted to spend 186,471\$ however the actual expense is 55,686 \$ equal to 30% of budget. The figure shows under spending due to delay in the procurement of software license (10 package) for which the World Bank request GDT to hire a consultant to assist its firms. Mission to province to follow up the Ministerial Prakas implementation of Non Tax Department do not carry out as planned. And payment on MBPI is under spending as reason explained above.

Budget Formulation

Budget Formulation consists of Budget department, Local finance department and Department of investment and cooperation. The project management budgeted to spend 115,985\$ however the actual expense is 64,350\$ which is equal to 55% of budget plan. It indicates better performance; however some workshops are not carried out as planned and payment on MBPI is under spending as reason explained above.

Budget Execution

Budget execution consists of Department of public procurement, General department of national treasury, Financial affairs department, and Cash management unit. The project management budgeted to spend 202,211\$ and the actual expense is 141,049\$ which is equal to 70% of budget. The variance reflects satisfactory, however there is still some activities which do not carry out as planned such as trainings and workshops planned by GD of National Treasury and Cash Management Unit and payment on MBPI is under spending as explained above.

Policy Group

Policy Group consists of IT department, General inspectorate, Economic policy and public finance, Economic integration and Asean Department and Legal affairs department. The project management budgeted to spend 537,458\$ however the actual expense is 263,752\$ which is equal to 49% of budget plan. The figure indicates budget underspending due to some workshops and study tours planned by IT department and General Inspectorate do not carry out as scheduled. The contracting staffs of ten business analysis are not in place as scheduled due procurement process. And payment on MBPI is under spending as explained above.

Support Group

Support Group consists of Internal Audit department, Administrative and Finance department, Personnel department, Economic and Finance Institute and Program Management (SCS, RC). The project management budgeted to spend 370,944.00\$ however the actual expense is 250,385\$ which is equal to 67% of budget plan. The Support Group shows better performance if compared with other Groups. However there are also some activities do not take place as planned such as missions to provinces of Internal Audit department and Personnel department, technical training skills to be prepared by EFI, delay of procurement process on bookkeeper and procurement assistant and delay payment on MBPI for stage II.

Key Issues and Its Impact on the Overall Project Implementation

(1) Procurement of goods and consultant service: even Ministry of Economy and Finance has decided to handle some procurement to Executive Agency to do by themselves, SCS still expresses the concerned on the delay of procurement process. This is because of the complexity of procurement guideline, and there might be involvement with the World Bank itself, DIC and Executive Agency.

(2) MBPI for stage 2 was planned to increase to about 510 for Ministry of Economy and Finance and 250 for Line Ministry per the financing agreement, however new MBPI beneficiary recruitment is in process.

(3) Training/workshop: numbers of trainings and workshops do not take place as planned

(3) Bilateral reporting: The report should be incorporated into this FMR. SCS need the assistance from the WB to collect the information from all DPs. This has been raised several times in quarterly report.

Steering Committee Secretariat Manager

Dr. Sok Saravuth

Date: 15 May 2009

Ministry of Economy and Finance
Public Financial Management and Accountability Project
Balance Sheet
For the Quarter Ended March 31, 2009

FMR1

Cash Balance		
Petty Cash	16.19	
Designed Account	699,245.85	
ACLEDA Account	2,999.45	
Advance to Budget Execution	16,638.00	
		<u>718,899.49</u>

Uses of Fund		
Goods	880,978.15	
Consultant's service	1,078,963.40	
Training/Workshops	1,257,615.83	
Incremental Operating Cost	105,313.89	
Merit Based Pay Initiative	2,571,410.01	
Inter. Procurement Agent	588,550.81	
		<u>6,482,832.09</u>

7,201,731.58

Fund Received		
MD trust fund	4,483,209.29	
MD trust fund-direct payment	89,241.94	
IDA Grant	1,974,018.30	
IDA Grant-direct payment	345,156.78	
Government counter part fund	283,016.82	
Bilateral Assitance - ADB	0.00	
Bilateral Assitance - France	0.00	
Bilateral Assitance - IMF	0.00	
Bilateral Assitance - JICA	0.00	
Bilateral Assitance - UNDP	0.00	
Trust Fund TF054627 (closed)	24,069.00	
Other	3,019.45	
		<u>7,201,731.58</u>

Public Financial Management and Accountability Project
Consolidated Report: Project Sources and Uses of Fund by Category
For the Quarter Ended March 31, 2009

FMR2	Current Actual	Year to Actual	Cumulative Actual	Current Budget	Year to Budget	Cumulative Budget	Current Variance	Year to Variance	Cumulative Variance
Opening Balance									
Petty Cash	484.79	484.79	0.00						
Designed Account	725,040.30	725,040.30	0.00						
ACLEDA Account	2,999.45	2,999.45	0.00						
A-Total	728,524.54	728,524.54	0.00						
Sources of Funds									
Receive from CounterPart fund	35,513.16	35,513.16	283,016.82						
Receive from IDA grant	450,118.60	450,118.60	1,974,018.30						
Receive from IDA-direct paymen	245,156.78	245,156.78	345,156.78						
Receive from Multi-Donor TF	424,356.32	424,356.32	4,483,209.29						
Receive from MD-direct payment	89,241.94	89,241.94	89,241.94						
Receive from Other	0.00	0.00	3,019.45						
Receive from TF054627	0.00	0.00	24,069.00						
B-Total fund received	1,244,386.80	1,244,386.80	7,201,731.58						
Uses of Funds									
Goods	317,961.50	317,961.50	880,978.15	401,060.00	401,060.00	964,076.65	83,098.50	83,098.50	83,098.50
Consultant's service	27,516.36	27,516.36	1,078,963.40	120,110.00	120,110.00	1,171,557.04	92,593.64	92,593.64	92,593.64
Training/Workshops	236,186.71	236,186.71	1,257,615.83	474,225.00	474,225.00	1,495,654.12	238,038.29	238,038.29	238,038.29
Incremental Operating Costs	17,610.54	17,610.54	105,313.89	17,675.00	17,675.00	105,378.35	64.46	64.46	64.46
Merit Based Pay Initiative Pay	175,949.96	175,949.96	2,571,410.01	400,000.00	400,000.00	2,795,460.05	224,050.04	224,050.04	224,050.04
Inter. Procurement Agent	478,786.78	478,786.78	588,550.81	532,006.00	532,006.00	641,770.03	53,219.22	53,219.22	53,219.22
C- Total Uses of Fund	1,254,011.85	1,254,011.85	6,482,832.09	1,945,076.00	1,945,076.00	7,173,896.24	691,064.15	691,064.15	691,064.15
Closing BL (A+B-C)	718,899.49	718,899.49	718,899.49						
Represented by									
Petty Cash	16.19	16.19	16.19						
Designed Account	699,245.85	699,245.85	699,245.85						
ACLEDA Account	2,999.45	2,999.45	2,999.45						
Advance to Budget Execution	16,638.00	16,638.00	16,638.00						
	718,899.49	718,899.49	718,899.49						

Public Financial Management and Accountability Project
MTDF TF54547-KH: Sources and Uses of Fund by Category
For the Quarter Ended March 31, 2009

FMR2A	Current Actual	Yeart to Actual	Cumulative Actual	Current Budget	Yeart to Budget	Cumulative Budget	Current Variance	Yeart to Variance	Cumulative Variance
Opening Balance									
Petty Cash	237.55	237.55	0.00						
Designed Account	375,406.14	375,406.14	0.00						
A-Total	375,643.69	375,643.69	0.00						
Sources of Funds									
Receive from Multi-Donor TF	424,356.32	424,356.32	4,483,209.29						
Receive from MD-direct payment	89,241.94	89,241.94	89,241.94						
B-Total	513,598.26	513,598.26	4,572,451.23						
Uses of Funds									
Goods	155,801.18	155,801.18	551,299.80	0.00	0.00	0.00	(155,801.18)	(155,801.18)	(551,299.80)
Consultant's service	13,483.02	13,483.02	957,665.54	0.00	0.00	0.00	(13,483.02)	(13,483.02)	(957,665.54)
Training/Workshops	115,731.49	115,731.49	747,559.92	0.00	0.00	0.00	(116,090.74)	(116,090.74)	(747,919.17)
Incremental Operating Costs	8,629.18	8,629.18	65,406.85	0.00	0.00	0.00	(8,653.25)	(8,653.25)	(65,430.92)
Merit Based Pay Initiative Pay	53,365.99	53,365.99	1,708,288.03	0.00	0.00	0.00	(53,365.99)	(53,365.99)	(1,708,288.03)
C- Total	347,010.86	347,010.86	4,030,220.14	0.00	0.00	0.00	(347,394.18)	(347,394.18)	(4,030,603.46)
Closing BL (A+B-C)	542,231.09	542,231.09	542,231.09						
Represented by									
Petty Cash	7.93	7.93	7.93						
Designed Account	534,070.54	534,070.54	534,070.54						
Advance to Budget Execution	8,152.62	8,152.62	8,152.62						
	542,231.09	542,231.09	542,231.09						

Public Financial Management and Accountability Project
IDA Grant H241-KH: Sources and Uses of Fund by Category
For the Quarter Ended March 31, 2009

FMR2B	Current Actual	Year to Actual	Cumulative Actual	Current Budget	Year to Budget	Cumulative Budget	Current Variance	Year to Variance	Cumulative Variance
Opening Balance									
Petty Cash	247.24	247.24	0.00						
Designed Account	349,634.16	349,634.16	0.00						
A-Total	349,881.40	349,881.40	0.00						
Sources of Funds									
Receive from IDA grant	450,118.60	450,118.60	1,974,018.30						
Receive from IDA-direct payment	245,156.78	245,156.78	345,156.78						
B-Total	695,275.38	695,275.38	2,319,175.08						
Uses of Funds									
Goods	162,160.32	162,160.32	329,678.35	0.00	0.00	0.00	(162,160.32)	(162,160.32)	(329,678.35)
Consultant's service	14,033.34	14,033.34	121,297.86	0.00	0.00	0.00	(14,033.34)	(14,033.34)	(121,297.86)
Training/Workshops	120,455.22	120,455.22	485,986.91	0.00	0.00	0.00	(120,095.97)	(120,095.97)	(485,627.66)
Incremental Operating Costs	8,981.36	8,981.36	39,887.04	0.00	0.00	0.00	(8,957.29)	(8,957.29)	(39,862.97)
Merit Based Pay Initiative Pay	87,070.81	87,070.81	580,105.16	0.00	0.00	0.00	(87,070.81)	(87,070.81)	(580,105.16)
Inter. Procurement Agent	478,786.78	478,786.78	588,550.81	0.00	0.00	0.00	(478,786.78)	(478,786.78)	(588,550.81)
C- Total	871,487.83	871,487.83	2,145,506.13	0.00	0.00	0.00	(871,104.51)	(871,104.51)	(2,145,122.81)
Closing BL (A+B-C)	173,668.95	173,668.95	173,668.95						
Represented by									
Petty Cash	8.26	8.26	8.26						
Designed Account	165,175.31	165,175.31	165,175.31						
Advance to Budget Execution	8,485.38	8,485.38	8,485.38						
	173,668.95	173,668.95	173,668.95						

Public Financial Management and Accountability Project
Counterpart Fund: Sources and Uses of Fund by Category
For the Quarter Ended March 31, 2009

FMR2C	Current Actual	Yeart to Actual	Cumulative Actual	Current Budget	Yeart to Budget	Cumulative Budget	Current Variance	Yeart to Variance	Cumulative Variance
Opening Balance									
ACLEDA Account	2,999.45	2,999.45	0.00						
A-Total	2,999.45	2,999.45	0.00						
Sources of Funds									
Receive from CounterPart	35,513.16	35,513.16	283,016.82						
Receive from Other	0.00	0.00	3,019.45						
B-Total	35,513.16	35,513.16	286,036.27						
Uses of Funds									
Goods	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Consultant's service	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Training/Workshops	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Incremental Operating Cos	0.00	0.00	20.00	0.00	0.00	0.00	0.00	0.00	(20.00)
Merit Based Pay Initiative	35,513.16	35,513.16	283,016.82	0.00	0.00	0.00	(35,513.16)	(35,513.16)	(283,016.82)
C- Total	35,513.16	35,513.16	283,036.82	0.00	0.00	0.00	(35,513.16)	(35,513.16)	(283,036.82)
Closing BL (A+B-C)	2,999.45	2,999.45	2,999.45						
Represented by									
ACLEDA Account	2,999.45	2,999.45	2,999.45						
	2,999.45	2,999.45	2,999.45						

Public Financial Management and Accountability Project
PHRD TF054627 (Closed): Sources and Uses of Fund by Category
 For the Quarter Ended March 31, 2009

FMR2D	Current Actual	Year to Actual	Cumulative Actual	Current Budget	Year to Budget	Cumulative Budget	Current Variance	Year to Variance	Cumulative Variance
Opening Balance									
A-Total	0.00	0.00	0.00						
Sources of Funds									
Receive from TF054627	0.00	0.00	24,069.00						
B-Total	0.00	0.00	24,069.00						
Uses of Funds									
Training/Workshops	0.00	0.00	24,069.00	0.00	0.00	0.00	0.00	0.00	(24,069.00)
C- Total	0.00	0.00	24,069.00	0.00	0.00	0.00	0.00	0.00	(24,069.00)
Closing BL (A+B-C)	0.00	0.00	0.00						
Represented by									
	0.00	0.00	0.00						

Public Financial Management and Accountability Project
 Consolidated Report: Project Uses of Fund by Departments/Fuction
 For the Month Ended March 31, 2009

FMR3

Departments/Fuction	Current Actual	Year to Actual	Cumulative Actual	Current Budget	Year to Budget	Cumulative Budget	Current Variance	Year to Variance	Cumulative Variance
Revenue Management Group	55,686.60	55,686.60	471,433.96	186,471.00	186,471.00	602,218.36	130,784.40	130,784.40	130,784.40
Budget Formulation Group	64,350.65	64,350.65	1,015,051.38	115,985.00	115,985.00	1,066,685.73	51,634.35	51,634.35	51,634.35
Budget Execution Group	141,049.72	141,049.72	1,069,331.96	202,211.00	202,211.00	1,130,493.24	61,161.28	61,161.28	61,161.28
Policy Group	263,752.52	263,752.52	1,346,785.75	537,458.00	537,458.00	1,620,491.23	273,705.48	273,705.48	273,705.48
General Support Group	250,385.58	250,385.58	1,991,678.23	370,944.00	370,944.00	2,112,236.65	120,558.42	120,558.42	120,558.42
Inter. Pro. Agent	478,786.78	478,786.78	588,550.81	532,006.00	532,006.00	641,770.03	53,219.22	53,219.22	53,219.22
Total Uses of Fund	1,254,011.85	1,254,011.85	6,482,832.09	1,945,075.00	1,945,075.00	7,173,895.24	691,063.15	691,063.15	691,063.15

Royal Government of Cambodia
Public Financial Management and Accountability Project (PFMAP)
MDTF No. TF054547-KH and IDA Grant No. H241-KH
Procurement Process Monitoring - Goods
For the First Quarter 2009, by 31 March 2009

FMR4

Ref. No. (Procu. Plan 2009)	Contract Description	Procur. Method	Tender No.	Status	Time Schedule (Dates)								Supplier/ Contractor Name	Contract No.	Contract Value US\$	
					Pre-qualification Documents		Bid Documents		Bid Invitation	Bid Opening	Contract No Objection	Contract Signature				Contract End
					Sent	No Objection	Sent	No Objection								
Plan 2008	Office Equipment for Urgent Need of CMU (3 Desktop Computer, 2 Laptop Computers, 1 Laser Color Printer, 2 B&W Printers, and 1 Medium-Size Photocopiers)	NCB	Procured by Crown Agents (IPA)	Plan	N.A	N.A	N.A	N.A	03-Apr-08	24-Apr-08	N.A	28-Jul-08				
				Actual (by IPA)	N.A	N.A	N.A	N.A	N.A	15-12-08	N.A	13-01-09	24-03-09	Te Aik Hong Office Machine Supplies Co., Ltd	039/08-SCS/CAKH	12,739.55
Plan 2008	20 Filing Cabinets	NS	Procured by Crown Agents (IPA)	Plan	N.A	N.A	N.A	N.A	11-Feb-08 & 10-Mar-08	04-Apr-08	N.A	14-Jul-08				
				Actual (by IPA)	N.A	N.A	N.A	N.A	N.A	19-11-08	13-01-09	22-01-09	03-03-09	Leang Hong Import Export Co., Ltd	040/09-SCS/CAKH	3,900.00
Plan 2008	Furniture for Urgent Need of IT Department, GI, IAD and LAD (42 office desks, 20 file cabinets, and 40 office chairs, 3 computer desks)	NS	Procured by Crown Agents (IPA)	Plan	N.A	N.A	N.A	N.A	20-11-08	17-12-08	N.A	10-01-09				
				Actual (by IPA)	N.A	N.A	N.A	N.A	N.A	29-12-08	20-01-09	N.A	10-02-09	26-02-09	LEECO Shop Modern Office Furniture	041/09-SCS/CAKH
C-1	Computers for Urgent Need of IT Department 2008 (10 desktop computers , 20 laptop computers & their maintenance for 3 years)	NCB	Procured by Crown Agents (IPA)	Plan	N.A	N.A	08-May-08	11-Jun-08	15-Jun-08	18-Jul-08	10-Aug-08	21-Aug-08				
				Actual (by IPA)	N.A	N.A	11-08-08	21-08-08	28-08-08	26-09-08	13-02-09	02-03-09	31-03-09	TE Aik HONG office Machine Supplies Co., Ltd	042/09-SCS/CAKH	40,500.00

Notice: The data reported above are subject to prior review and post review

Royal Government of Cambodia
Public Financial Management and Accountability Project (PFMAP)
MDTF No. TF054547-KH and IDA Grant No. H241-KH
Procurement Process Monitoring - Consultancy Services
For the First Quarter 2009, by 31 March 2009

FMR5

Ref. No. Pr. Plan 2009	Description	Status	Selection Method	Proposal No.	Expression of Interest (Received)	Time Schedule (Dates)									Supplier/ Contractor Name	Contract No.	Contract Value US\$
						Request for Proposals (RFP)			Proposal Receipt	Tech. Prop. Eval. No Objection (NOL on Shortlist for IC)	Fin. Prop. Eval. No Objection (NOL on contract price for IC)	Contract					
						Sent	No Objection	Issued				No Objection	Signature	End			
Plan 2008	Administrative Offier for SCS	Plan	IC	N.A	11-Nov-08	N.A	N.A	N.A	N.A	N.A	N.A	N.A	16-Dec-08				
		Actual (By SCS)	IC	N.A	39763	N.A	N.A	N.A	N.A	N.A	N.A	N.A	09-Jan-08	11-Jan-10	Ms. Lang Mondu	PFM/SCS09- 017	7,800.00
Plan 2008	International Consultant Functiona Review	Plan	IC		22-Jun-08	N.A	N.A	N.A	N.A	N.A	N.A	N.A	28-Jul-08				
		Actual (By IPA)	IC	N.A	25-Jun-08	N.A	N.A	N.A	N.A	N.A	N.A	N.A	29-Jan-09	23-Mar-09	Mr. Edmund Jonh Attridge	017- SCS/CAKH	26,359.00
2-B	International Training Adviser	Plan	IC		01-Jul-08	N.A	N.A	N.A	N.A	10-Jul-08	01-Aug-08	01-Aug-08	15-Aug-08				
		Actual (By IPA)	IC	N.A	10-Sep-08	N.A	N.A	N.A	N.A	30-Oct-08	N.A	02-Mar-09	10-Mar-09	01-Mar-10	Mr. Michae Palmbach	018- SCS/CAKH	146,700.00
18-B	Bookkeeper	Plan	IC	N.A	11-Nov-08	N.A	N.A	N.A	N.A	N.A	N.A	N.A	16-Dec-08				
		Actual (By SCS)	IC	N.A	09-Feb-09	N.A	N.A	N.A	N.A	N.A	N.A	N.A	N.A	20-Mar-09	31-Mar-10	Ms. Heang Sinourm	PFM/SCS 09- 020
19-B	Procurement Assistant	Plan	IC	N.A	11-Nov-08	N.A	N.A	N.A	N.A	N.A	N.A	N.A	16-Dec-08				
		Actual (By SCS)	IC	N.A	04-Feb-09	N.A	N.A	N.A	N.A	N.A	N.A	N.A	N.A	27-Mar-09	19-Apr-10	Ms. Leng Phakun	PFM/SCS 09- 021

NOTES:

/i: This report provides procurement information for the project from inception to the latest reporting date.

/ii: Each method in Consultant Selection Guidelines should be shown separately.

* The data reported above are subject to prior review and post review

Ministry of Economy and Finance
Public Financial Management Reform Program
MDTF Grant No. TF054547-KH and IDA Grant H241-KH
Contract Expenditure Report (Consultants' Services)
As of 31 March 2009 (USD)

Annex I

Consultant Name	Selection Method	Contract No.	Location	Title	Nationality	Payment Progress					Period			Active
						Contract Value	Current Quarter	Cumulative to date	Balance	Voucher No.	Start	End	Duration	
International														
Mr. Hagop Angaladian	IC	002-RCS	DPP	Procurement Adviser	Canadian	57,750.00		23,100.00	34,650.00			10-Jun-06		Yes
HELM Corporation (Mr. Ian Collins)-(1)	IC	003-RCS	BD	Budget Adviser	British	142,080.00		135,901.00	6,179.00		12-Nov-05	12-Nov-06		No
HELM Corporation (Mr. Ian Collins)-(2)	IC	003-RCS	BD	Budget Adviser	British	114,100.00		109,656.15	4,443.85		02-Apr-07	04-Apr-08		No
Mr. Bruce Pollock	IC	004-RCS	EPFPD	Finance and FMIS Project Management Adviser	Australian	136,080.00		129,660.00	6,420.00			27-Aug-07		No
Mr. Bruce Pollock	IC	004-RCS	EPFPD	Amendment to Contract No.004-RCS-Finance and FMIS Project Management Adviser	Australian	196,950.00		138,736.60	58,213.40	PV00572,P	Jul-Au/07	31-Jul-09		Yes
Adam Smith International (Mr. Alan Pearson)	IC	005-RCS	FAD/ Working Group 3	Budget Execution Procedures Specialist	Australian	31,060.00		30,442.00	618.00			04-Aug-06		No

Adam Smith International (Amendment cont)	IC	Extention to 005-RCS	FAD/ Working Group 4	Budget Execution Procedures Specialist	Australian	8,368.00		8,114.65	253.35					No
Mr. Alexander Ronald Wilson	IC	006-RCS	EFI	Training Adviser	New Zealand	97,438.00		48,056.04	49,381.96			17-08-06		No
DAI Europe Ltd. (Mr. Peter Brook)	IC	010-RCS	RCS	Chief Technical Adviser	UK	295,160.00		207,508.70	87,651.30	PV538, PV562	01-May-06	04-Apr-08		Yes
Richard A.Bishopp	IC/CQS	008-RCS	EPFPD	Technical ICT Consultant	Hungary	42,531.00		13,898.00	28,633.00		29-Jan-07	31-Jan-08		No
Glocoms, Inc. (Mr. Mark Ott)	IC	009-RCS	EPFPD	Macro-Economic Policy Adviser	US	96,400.00		82,039.00	14,361.00		01-Jan-07	01-Jul-08		No
P.D.P Australia Pty Ltd. (Mr. Mr. William Harris Ao)	IC	011-RCS	PD	Consultant on Establishment Control	Australian	34,700.00		34,300.00	400.00		02-Apr-07	10-May-08		No
Ernst & Young Vietnam Limited.		012-RCS	RCS	Consultant on Independent Audit on Financial Statement of 2005-2006.	Vietnam	24,963.00		24,963.00	0.00	PV00513 PV00545	21-Apr-08	31/6/2008		No
Ernst & Young Vietnam Limited.		013-RCS	RCS	Consultant on Independent Audit on Financial Statement of 2007	Vietnam	24,963.00		24,963.00	0.00	PV00563 PV00586	11-Aug-08	10-Sep-08		No
Mr. Teresa Petrocco (ICT Consultant)	IC	013-RCS/CAKH	ITD	Consultant on ICT Consultant.		116,520.00	14,200.65	14,200.65	102,319.35	PV00658	24-Nov-08	24-Nov-10		Yes
Edmund and Jennifer Attridge. (Functional Review of Personnel Department)	IC	017-SCS/CAKH	PD	Functional Review Consultant of Personnel Department)	USA	26,359.00	5,271.80	5,271.80	21,087.20	PV00703	10-Feb-09	23-Mar-09		Yes
Mr. Michael Palmbach.	IC	018-SCS/CAKH	EFI	Traning Adviser of Economic and Finance Institute.	USA	146,700.00	1,890.74	1,890.74	144,809.26	PV00744	10-Mar-09	10-Mar-10		Yes

Sub Total						1,592,122.00	21,363.19	1,032,701.33	559,420.67						
National															
Prom Vichetsophom		RCS	RCS	Prepare manual and Peachthree account program	Cambodia	8,700.00		8,700.00	0.00			08-Jun-05		No	
Mr. Um Yuthy		PFM/SCS08-001	RCS	Office Manager	Cambodia	37,200.00	3,300.00	26,600.00	10,600.00	PV00675, PV00717, PV00746	01-Oct-08	30-Sep-09	1year	Yes	
Mrs. Mao Sopheap		RCS	RCS	Secretary/Adm Officer		1,750		1,750	0			01-Oct-08	30-Sep-09	1year	No
Mrs. Mao Sopheap		PFM/SCS08-002	RCS	Secretary/Adm Officer		8,640.00	1,110.00	7,470.00	1,170.00	PV00676, PV00718, PV00747	01-Jul-07	30-Jun-08			Yes
Ms. Lang Mondul		PFM/SCS09-017	RCS	Administrative officer	Cambodia	7,800.00	1,743.17	1,743.17	6,056.83	PV00677, PV00719, PV00748	12-Jan-09	11-Jan-10	1year	Yes	
Sub total						64,090.00	6,153.17	46,263.17	17,826.83						
TOTAL						1,656,212.00	27,516.36	1,078,964.50	577,247.50						

Ministry of Economy and Finance
Public Financial Management Reform Program
MDTF Grant No. TF054547-KH and IDA Grant H241-KH
Contract Expenditure Report (Goods) /i
As of 31 March 2009 (USD)

Annex II

Supplier Name	Procurement Method	Contract No.	Description	Contract Value	Amount Paid		Contract Balance	Contract Date		Active
					Current Quarter	Cummulativ To date		Signed	End	
NARITA Distribution Cambodia Co., Ltd	NCB	001/06-RCS	15 Laptop Computer and software	26,805.00		26,805.00	-	18-04-06	24-04-06	No
ROYAL Cambodia Co., Ltd	NCB	002/06-RCS	5 Photocopiers	35,875.00		35,875.00	-	18-04-06	08-05-06	No
NEEKA Limited	Shopping	003/06-RCS	3 Servers	13,266.00		13,266.00	-	18-04-06	18-05-06	No
DRL Computer Center.	Shopping	3 Quotation & Direct order	02 Desktop Computers for RCS	4,323.00		4,323.00	-	07-07-05	21-10-05	No
TE AIK HONG Office Machine Supplies Co., Ltd	NCB	005/06-RCS	70 Desktop Computers	78,694.00		78,694.00	-	23-05-06	22-06-06	No
DNS Computer Center	Shopping	006/06-RCS	Network Equipments (15 packages)	4,410.00		4,410.00	-	12-07-06	19-07-06	No
LEE CO SHOP	Shopping	3 Quotation & Direct order	Furniture for RCS	1,390.00		1,390.00	-	02-09-05	28-10-05	No
R.L.S Import Export Co., Ltd	Shopping	007/06-RCS	Small Office Equipments for RCS	3,693.00		3,693.00	-	12-07-06	21-07-06	No
Angkor European Trading Co., Ltd	Shopping	008/06-RCS	RCS Office Refurbishment	1,992.91		1,992.91	-	28-07-06	03-08-06	No
TE AIK HONG Office Machine Supplies Co., Ltd	Shopping	011/06-RCS	35 Desktop Computers	36,225.00		36,225	-	16-11-06	29-11-06	No
T.O Computer	Shopping	013/07-RCS	02 Desktop Design Computer and Software	3,454.00		3,454	-	29-01-07	01-02-07	No
NARITA Distribution Cambodia Co., Ltd	Shopping	014/07-RCS	Supply of Office Equipments for Urgent Need of RCS	7,539.00		7,539.00	-	13-03-07	06-04-07	No
NARITA Distribution Cambodia Co., Ltd	Shopping	015/07-RCS	Supply of Office and Computing Equipments for FMIS	16,883.00		16,883.00	-	31-05-07	23-07-08	No

LEECO Shop	Shopping	018/07-RCS	Supply of 73 Computer Desks for any Department.	4,196.04		4,196.04	-	19-09-07	29-11-07	No
R.M Asia Co.,Ltd.	NCB	019/07-RCS	Supply of Vehicles of FMIS	31,950.00		31,950.00	-	12-12-07	08-01-08	No
NARITA Distribution Cambodia Co., Ltd	NCB	020/08-RCS to 025/08-RCS,	Supply of Office Equipment	247,015.00		247,015.00	-	25-02-08	10-06-08	No
TE AIK HONG Office Machine Supplies Co., Ltd	Shopping	026/08-RCS/CAKH	Supply of 16 Desktop Coputer, 7 UPS, 7 B & W Printers... for IT Department.	19,947.90		19,947.90	-	23-09-08	24-10-08	No
PTC Computer Co.,Ltd.	Shopping	027/08-RCS/CAKH	Supply of 177 Desktop Coputer.	227,658.00	204,892.20	227,658.00	-	07-10-08	15-12-08	yes
NARITA Distribution Cambodia Co., Ltd	Shopping	032/08-SCS/CAKH	Supply of Electronic White Board for IT Departemnt.	2,880.00	288.00	2,880.00	-	09-12-08	15-12-08	yes
TE AIK HONG Office Machine Supplies Co., Ltd	Shopping	031/08-SCS/CAKH	Supply of 02 Photocopiers and 20 Toner Cartridges for ITD.	8,735.80	8,735.80	8,735.80	-	26-11-08	29-12-08	yes
NARITA Distribution Cambodia Co., Ltd	Shopping	033/08,034/08,035/08 - SCS/CAKH	Supply of 10 sound Recorders, 06 Digital Cameras....for ITD,Gen-Inspectoriat, Internal Audit Depart.	4,744.00	4,744.00	4,744.00	-	19-12-08	25-12-08	yes
PIDANA Co.,Ltd.	Shopping	030/08-SCS/CAKH	Printing and Supply of 2000 books for PFM Stage 2.	3,995.00	3,995.00	3,995.00	-	01-11-08	31-12-08	yes
NARITA Distribution Cambodia Co., Ltd	Shopping	037/08-SCS/CAKH	Supply 07 Sound Recorders & 10 Digital Cameras.	4,565.00	4,565.00	4,565.00	-	30-12-08	13-01-09	yes
R.M Asia Co.,Ltd.	NCB	036/08-SCS	Supply of 02 Vehicles for PFMRP.	59,000.00	59,000.00	59,000.00	-	19-12-08	30-01-09	yes
LEECO Shop	Shopping	041/09-SCS/CAKH	Supply of furniture.	16,014.00	16,014.00	16,014.00	-	10-02-09	04-03-09	yes
TE AIK HONG Office Machine Supplies Co., Ltd	Shopping	038/08-SCS/CAKH	Supply of 02B/W printers and 20 toner Cartridges IT Departement.	11,827.50	11,827.50	11,827.50	-	30-12-08	12-03-09	yes
Leang Hong Import Export Co.,Ltd.	Shopping	040/09-SCS/CAKH	supplying of 20 file cabinets.	3,900.00	3,900.00	3,900.00	-	22-01-09	02-03-09	yes
TOTAL				880,978.15	317,961.50	880,978.15	0.00			

NOTES

/i: This report provides procurement information for the project from inception to the latest reporting date.

/ii: Amendments should be included as an additional line with the same contract number and should indicate the amendment number.

Ministry of Economy and Finance
Public Financial Management Reform Program
MDTF Grant No. TF054547-KH and IDA Grant H241-KH
Contract Expenditure Report (Training/Study Tour/Worshops)

Annex III

For The Quarter Ended 31 March 2009

Training Program/ Workshop Name	No of participants	Location	Description	Depart	Payment		Date Start	Date End	Duration	Date of Payment	Reference
					Current Quarter	Cummulative To date					
Training											
Printing Books		Cmbodia	EFI print 2,000 books which are titled Managing Economy and Finance	EFI		7,200.00				2-Mar-06	
Training Procurement Manual	3	Cmbodia	RCS staffs to train Procurement Manual	RCS		224.00	16/11/06	17/11/06	2days		
Asian Institute of Management Training course on Change Management & Leadership	38	Cmbodia	EFI prepared Training course on Change Management & Leadership.	EFI		27,323.00	03/12/2007	16/03/07	5days	3-Apr-07	
International training at Harvard University(USA).	1	US	RCS staff (Dr.Sok Saravuth) to train at Harvard University on The Leaders in Development.	RCS		14,148.00	06/11/2007	22/06/07	12days	19-Apr-07	
Local training on Program Budgeting	35	Cambodia	Budget Department prepared training on Program Budgeting.	BD		405.00	25/6/2007	25/06/2007	1/5days	4-Jul-07	
International training at DUKE University (USA).	1	US	Staff of Tax Department to training on Tax Analysis and Revenue Forecasting Program .	TD		13,095.00	15/7/2007	08/10/2007	26days	9-Jul-07	
International training at International Development Law Organization(IDLO)	1	Italy	Staff of Public Procurement Department to training on Procurement, Policy strategy and Reform at Italy.	DPP		5,365.00	16/7/2007	20/7/2007	05days	13-Jul-07	
Local training on Program Budgeting	45	Cambodia	Budget Department prepared training on Program Budgeting from 18-09-07 to 28-09-07.	BD		2,025.05	18/9/2007	29/9/2007	09days	16-Nov-07	
International training on Prince 2 Foundation Project Management at Australia.	6	Australia	ICT Unit to training on course on Prince 2 Foundation Project Management at Australia.	FMIS		27,935.94	12/10/2007	13/12/2007	04days	3-Dec-07	
Long-term training-Bong Angkeara	1	Australia	Mr.Bong Angkeara, long-term training at Australia on Master in Public Policy at Australia	EFI	1,407.54	41,042.19	01/01/2008	2010	2years	24/07/08, 11/08/08,03- 09-08,26-09 08, 03-11-08-09	PV00595, PV00648, PV00619,PV 00690

Long-term training, The Australian University	1	Australia	Long-term training,The Australian National University for tuition fee of semester 2 of Mr.Bong Angkeara,	EFI		8,587.96	01/01/2008	2010	2years	14-10-2008	
Membership fee of 2008 of Internal Audit department.		USA	Internal Audit Department join to the Institute Of Audit (ITA) membership (Pay for 2008).	IAD		554.00	2008				
Short-term training on The Project Appraisal and Risk Managemnt Program.	1	USA	Mr.Po Rithy,Budget Department to Short-term training on The Project Appraisal and Risk Managemnt Program at Duke University.	BD		13,962.00	05/11/2008	06/06/2008	01month	2-May-08	
Short-term training course on Change Management.	30	Cambodia	Short-term training course on Change Management of IT Department.	FMIS		16,836.00	23/6/2008	28/6/2008	5days	30-07-08	
Short-term training course on Fiscal Decentralization and Local Government program.	1	USA	Mr.Tann Lo , Local Finance to Short-term training course on Fiscal Decentralization and Local Government program at DUKE University, USA.	LF		11,043.00	07/06/2008	25/7/2008	20days	21-08-08	
Long-term training-But Sangvar	1	Australia	Mr.But Sangvar, long-term training at Australia on Master in Public Policy and Management at Australia .	EFI	1,097.45	34,331.88	May-08	01/05/2010	2years	8/11/08, 03-09-08, 26-09-08, 03-11-08.	PV00594, PV00647, PV00618,PV00689
Short-term training course on Public Financial Management.K.K International Travel & Tours-airticket	1	USA	Mr.Youk Bunna (Deputy manager of RCS) to Short-term training course on Public Financial Management at Harvard University.	RCS		14,596.00	25/7/2008	25/7/2008	22days	1-Aug-08	
Short-term training course on Budgeting Finance Management in the Public sector Program.	1	USA	Mr.Bou Vong Sokha (Deputy director of Local Finance Department to Short-term training course at DUKE University.	LF		12,233.00	27/7/2008	15/8/2008	22days	7/16/2008, 01-09-2008	
Short-term training course on Budgeting Finance Management in the Public sector Program.	1	USA	Mr.Srieng Chanthly (Deputy Chief of Economic and Public Finance Policy Department to Short term training course at DUKE University.	EPP		12,233.00	27/7/2009	15/8/2009	22days	25-Aug-08	
Long-Term training(Charts Sturt University)	1	Australia	For Academic fee and Indroductory for Miss.Sar Rath Kanha.	EFI	4,356.28	12,181.75	21/7/2008	30/11/2009	1.5years	8/7/2008,04-03-09	PV00743
Long-term training-Sar Rathkanha	1	Australia	Ms. Sar Rathkanha, long-term training at Australia on Master of Information Technology Management.	EFI	1,407.54	18,930.98	21/7/2008	30/11/2009	1.5years	8/7/08, 03-09-08, 26-09-08 03-11-08.	PV00597, PV00621, PV00650,PV00692
Long-term training- Kim Seryvuth	1	Australia	Mr.Kim Sereyvuth, long-term training at Australia on Master of Information Technology Management.	EFI	1,407.54	30,089.73	28/7/2008	28/07/2009	1years	06/08/08, 03-09-08, 26-09-08, 03-11-08, 09-12-08	PV00529,PV00596, PV00620, PV00649,PV00691

Long-term training (The University of Sydney)	1	Australia	For Academic fee (second payment= last payment that first payment pay to Mr.Kim Sereyvuth) of Mr.Kim Sereyvuth, long-term training at Australia on Master of Information Technology Management.	EFI	8,880.12	8,880.12	28/7/2008	28/07/2009	1years	24-03-2009	PV00742.
Long-term training (The University of Melbourne)	1	Australia	Pay for Academic fee for semester 1 of Mr.Peou Rithjayaseth, long-term training at Australia on Master of Financial Management.	EFI	10,635.33	10,635.33	19-02-09	31-12-2010	2years	09/01/2009.	PV00660,
Long-term training-Rithjaseth	1	Australia	Mr.Peou Rithjayaseth, long-term training at Australia on Master of Financial Management and Pay to PTM for airticket.		5,871.82	5,871.82	19-02-10	31-12-2011	2years	11-02-10,24-02-09	PV00700,PV00714
Short-Term training	2	UK	Mr.Um Youthy, and Mrs.Kong Sothiry, to short course training on Financial Management and Development Project at London,UK.	RCS		27,678.46	09/01/2008	09/12/2008	2 weeks	11/8/08 & 27-08-08, 22-09-08.	
ACE (IDP Education Cambodia) Limited.	35	Cambodia	For Training English Language.	EFI	2,775.00	5,550.00	13-10-08			08-10-08 & 29-01-09	PV00686
Short-Term Training	2	Singapore	Mr.Srun Angkearen, to short course training at Singapore.	TD		3,020.00	14-10-08	17-10-08	4days		
COMAT Training Service Pte Ltd.	14	Singapore	Pay for training service for IT Department staffs to training FMIS Implementation.	IT		52,164.00	20-10-08	30-10-08	12days	3-Oct-08	
PTM Travel & Tours.	14		Pay for airtickets of IT Department staffs to training FMIS,at Singapore.	IT		4,790.00	20-10-08	30-10-08	12days	14-Oct-08	
SETYM International Inn.	2	Malaysia	Public Procurement to short-course training at Malaysia, pay for tuition fee, Airtickets and Mr. Tep Botra clear advance.	DPP		18,901.00	11/10/2008	28-11-2008	20days	20-10-08, 03-11-08, 11-12-08	PV00598, JV00125
Short-Term Training	14	Singapore	Ms. Chap Sovannara, clear advance for to training on FMIS Implementation, at Singapore.	IT		63,674.32	20-10-08	30-10-08	12days	7-Nov-08	

SETEC Unuversity	17	Cambodia	Pay to SETEC University for short-term training of IT Department on Limux & Unix Fundamental & Scripting and Advance L & U with microsoft windows Intergration.	IT		45,625.00	11/11/2008	12/05/2008	19days	18-Nov-08	PV00608
EFI (Mrs.Khiev Vimul)	35	Cambodia	For arrangement coffee break when Training English Language.	EFI	602.64	602.64	13-10-08	12/01/2008		28-01-09	PV00671
Short-Term Training	17	USA	Pay to Learning Tree International for tuition fee, PTM Travel & Tours Co.,Ltd. for airtickets and Mrs.Chap Sovannara, clear advance for short-term training of IT Department on IT Technical.	IT	167,403.00	167,403.00	02/10/2009	06/03/2009	27days	2/4/2009,11-02-09,12-03-09	PV00688,PV00700,JV00140
Short-Term Training	2	USA	Public Procurement to short-course training at USA on International Procurement, pay for tuition fee, and Airtickets from PTM Travel & Tours.	DPP	15,170.00	15,170.00	03/09/2009	04/03/2009	28days	05-03-09,17-03-09	PV00724,PV00726
	Total				221,014.26	754,308.17					
Study Tour											
Study tour of Budget department	10	Australia	Budget Department went to study tour at Australia	BD		41,127.58	30/1/2006	03/03/2006	7days	28-03-06	
Study tour of National Treasury	12	Indonesia	Natonal Treasury went to study tour at Indonesia	NT		18,234.00	05/08/2006	05/11/2006	5days	26-06-06	
Study tour of Economy and Public Finance Policy Department	21	Mongolia	Economy and Public Finance Policy Department went to study tour on FMIS at Mongolia	EPFPD		52,929.27	06/09/2006	16/06/2006	5days	22-08-06	
Study tour of ICT Unit/FMIS	8	Vietnam/Hanoi	FMIS staffs went to study tour on Public Financial Management at Vietnam/Hanoi	EPFPD/FMIS		12,129.38	29/7/2006	08/02/2007	5days	23-07-07	
Study tours of Budget Department	21	Thailand	Budget Department went to study tour at Thailand on Program Budgeting	BD		38,900.96	20/01/2008	26/01/2008	6days	30-01-08	

Study tours on EITI	6	Azerbaijan	H.E Hang Chhoun Naron, is going to study tour on EITI at Azerbaijan.	RC		24,383.00	02/09/2008	14/02/08	6days	8-Apr-08	
Study tour on Public Sector Budgetary Pratices and Program Budgeting.	12	Singapore	Budget Department to study tours on Public Sector Budgetary Pratices and Program Budgeting at Singapore.	BD		34,290.00	15-06-08	20-06-08	06days	27-06-08	
Studytours on Non-Tax Revenue,at Viet Nam.	5	VN	Non-Tax Department to study tours on Non-Tax Revenue,at Viet Nam,Hanoi on 21/12/08 to 27/12/08 (Pay for Airtickets & Mr.Aun Bunhak, clear advance)	NTRD	973.00	10,468.00	21-12-08	27-12-08	07days	19-12-08, 29-12-08,06 01-09	PV00631, JV00127,PV 00656
Studytours on Non-Tax Revenue,at Malaysia.	5	Malaysia	Non-Tax Department to study tours on Non-Tax Revenue,at Malaysia on 09/12/08 to 12/12/09 (Pay for Airtickets & Mr.Pen Vutha, clear advance)	NTRD	225.00	8,065.00	12/09/2008	12/12/2008	05days	09/12/08, 24-12-08,06 01-09	PV00622, JV00126,PV 00657
Studytours on Human resource management in the Public Sector, at Phillipine.	9	Phillipine	Personnel Departement to study tours at Phillipine on Human Resource management in the Public Sector(Pay for Airtickets & Mr.Youk Bunna,clear advance).	PD		16,323.00	12/09/2008	12/11/2008	04days	15-12-08, 31-12-08	PV00624, JV00132
	Total					1,198.00					
Workshops											
Annual Review-2005	103	Cambodia	RCS has annual review of 2006 at Shihanuk ville	RCS		23,568.70	17/03/06	18/03/06	2days	28-03-06	
Implementation control Management and Non-tax revenue collection	8	Cambodia	Non-Tax Revenue went to any provices on Implemen- tation control Management and Non-tax revenue collection	NTRD		5,280.00	4-Sep-06	9-Sep-06	6days	10-Oct-06	
First step on New Chart of Account	92	Cambodia	Natonal Treasury prepared serminar/ workshop on new chart of account	NT		11,140.88	10-Sep-06	15-Sep-06	5days	10-Oct-06	

Extractive Industries Transparency Initiative-EITI	50	Cambodia	Economy and Public Finance Policy Department prepared seminar/workshop on Extractive Industries Transparency Initiative	EPFPD P.114		1,475.00	29-Aug-06	29-Aug-06	1days	10-Nov-06	
Understanding the backround of Public Financial Management Reform Program	30	Cambodia	EFI prepared serminar/workshop on Understanding the backround of Public Financial Management Reform Program	EFI P.134		2,297.60	21-Aug-06	31-Aug-06	10days	14/12/06	
Fiscal Decentralization Strategy for Cambodia	30	Cambodia	EFI prepared serminar/workshop on Fiscal Decentralization Strategy for Camboda	EFI P.135		1,207.00	2-Oct-06	20-Oct-06	8days	14/12/06	
Knowledge Management	36	Cambodia	EFI prepared serminar/workshop on Knowledge Management	EFI P.136		725.90	23-Oct-06	27-Oct-06	4days	14/12/06	
Public Debt Management	25	Cambodia	EFI prepared serminar/workshop on Public Debt Management	EFI P.133		250.00	9-Oct-06	13-Oct-06	5days	14/12/06	
Government Finance Statistics-GFS	25	Cambodia	EFI-EPFPD prepared serminar/workshop on Government Finance Statistics-GFS	EFI-EPFPD P.30		500.00	28-Feb-06	28-Feb-06	1days	20/03/06	
Funtional Analysis	25	Cambodia	EFI-PD prepared serminar/workshop on Funtional Analysis	EFI-PD P.73		805.00	29-Mar-06	4-Apr-06	7days	26/06/06	
Budget Reform and Implementation 2007	1,824	Cambodia	Budget Department prepared seminar/workshop on Budget Reform and Implementation2007	BD		22,615.00	5-Jan-07	11-Jan-06	7days	2-May-07	
Second step on New Chart of Account and Closing account-2006.	92	Cambodia	Natnal Treasury prepared serminar/workshop on new chart of account and Closng account.	NT		6,032.00	25-Dec-06	26-Dec-06	2days	25/01/07	
Computerize Accounting	93	Cambodia	Natnal Treasury prepared serminar/workshop on Computerize Accounting Management	NT		6 667 00	6-Feb-07	11-Feb-07	6days	13/03/07	

Management System Program	50	Cambodia	on Competence Accounting management System Program (02 times)	RCS		3,007.00	19-Feb-07	24-Feb-07	6days	13/03/07	
Annual Review-2006	118	Cambodia	RCS has annual review of 2006 at Siem Reap province	RCS		38,997.00	9-Apr-07	10-Apr-07	2days	04/06/2007	
Budget Reform and Budget Strategy Plan	180	Cambodia	Budget Department prepared Seminar/Workshop on Budget Reform and Budget Strategy Plan.	BD		3,088.00	29-Jun-07	29-Jun-07	1days	07/11/2007	
Monitoring on Management implementation Non-Tax Revenue		Cambodia	Tax-Revenue department staffs to monitoring on management implementation and collect non-tax revenue	NTRD		7,150.00	21-Aug-07	22-Sep-07	1month	26/9/2007	
Workshop on the Overall Objective of Platform 2.	160	Cambodia	RCS prepared seminar and workshop on the Overall Objective of Platform 2.	RCS		3,885.78	1-Nov-07	1-Nov-07	1days	11/12/2007	
Workshop on FMIS Managemant	4	USA	ICT Unit participate workshop on FMIS Management at Washinton, USA.	IT		19,313.77	2-Dec-07	4-Jan-07	3days	03/04/2008	
Workshop on Negotiation of Tax.	1	Malaysia	Tax Department official have participated workshop on Negotiation of Tax Treaty in Malaysia.	TD		578.00	3-Mar-08	7-Mar-08	5days	30-05-08	
Annual Review 2007 of Public Financial Management Reform Program.	450	Cambodia, CDC	Annual Review 2007 of Public Financial Management Reform Program on 28-29/May/2008	RCS		20,287.60	28-05-08	29-05-08	2days	13-06-08	
Participate in consultatn Workshop on SOP	3	Shaunk Ville	Consultantion to revised SOP	RCS		240.00	5-Jun-08	6-Jun-08	2days	13-06-08	
Workshop on Resource Taxation at Washinton.	2	USA	Pay to PTM for Airtickets, and Mrs.Pen Sopakphea,(Tax Department) clear advance to participate conference at Washinton,USA.	TD		7,037.00	25/9/2008	27/9/2008	3days	25-09-08, 03-11-08	JV00119
Workshop of PFMRP	50	Cambodia	PFMRP's workshop for platform 2 on 15-18/09/2008.	RCS		986.54	15/9/2008	18/9/2008	4days	26-09-08	

Non-Tax Department mission to any provinces.		Cambodia	Non-Tax Department follow up the implementation of inter-ministrial prakas Governmenr order 04BB revenues paid to government budget by provincial department for 2007.	NTD		7,450.00	15/9/2009	18/9/2009	10days	20-09-08	
Tax Department workshop on IT,	14	Cambodia	Mr.Noun Theary(Tax Departmernt),clear advance for repared workshop on IT to Siem Reap staffs.	TD		2,660.00	14/9/2008	27/9/2008	14days	3-Oct-08	
Workshop of PFMRP	250	Cambodia	PFMRP's workshop for Technical Working Group on 07-10-2008.	RCS		724.03	10/07/2008	10/07/2008	1days	20-10-08	
Cash Management Unit	7	Cambodia	Mr.In Someth(Cash Management Unit),Clear advance for mission to Baneay Meanchhey & Poy Peit Province.	CMU		1,290.00	22/09/2008	25/09/2008	4days	21-10-09	
IT Department	80	Cambodia	For coffee break for IT Department has trained to any Departments of MEF on FMIS and Chart of Account from 02-09-08 to 04-09-08.	IT		720.00	09/02/2008	09/04/2008	3days	3-Oct-08	
IT Department	90	Cambodia	IT Departement to do workshop on presentation on FMIS bidding for stage 2 of consulting firms, pay for translator, Coffee break.	IT		7,854.79	16/9/2008	19/9/2008	3days	18-11-08	PV00601
Workshop of supreme National Economic Council on FMIS.	120	Cambodia	IT Department to do workshop at Hotel Phnom Penh on Supreme National Economic Council on FMIS.Pay to Phnom Penh Hotel,Translator, Eerphones,Others.	IT		6,025.60	27/10/2008	28/10/2008	2days	18-Nov-08	PV00606, PV00607, PV00609
Technical Workshop on Implementation Stage 2.	520	Cambodia	Technical Workshop on Implementation Stage 2.(For Budget Department, Public Economic & Finance Policy, and State Property Departement)	SCS			25/12/2008	30/12/2008	3days		
Tax Department workshop on IT,	30	Cambodia	Mr.Chamreaun Tuch(Tax Departmernt),clear advance for repared workshop on IT to Kohkong and Sihanouk vill.	TD		2,565.00	11/12/2008	25/10/2008	14days	5-Nov-08	JV00120

Workshop of PFMRP	250	Cambodia	PFMRP's workshop for Technical Working Group on 20-11-2008.	SCS		443.00	20/11/2008	20/11/2008	1days	9-Dec-08	PV00617
Tax Department workshop on IT,		Cambodia	Mr.Bt Hour(Tax Departmernt), clear advance for repared workshop on IT to Battambang and Banteymeanchey provinces.	TD		2,685.00	16/11/2008	29/11/2008	13days	5-Dec-08	JV00123
SCS Workshop on for Stage 2 on 03-12-2008..	350	Cambodia	SCS Workshop on Launching Ceremony of Public Financial Management Reform Program Stage 2.	SCS		11,087.13	12/03/2008	12/03/2008	1days	9-Dec-08	JV00124, JV00131, PV00623, PV00628
TD Department workshop on Taxation of Financial Markets.	1	Malaysia	Mr.Muth Noch (Tax Departemtn staff), clear advance for to paticipate workshop on Taxation of Financial Markets at Malaysia.	TD		344.50	18/10/2008	24/10/2008	6days	31-Dec-08	JV00128
Workshop of PFMRP	600	Cambodia	PFMRP's Technical workshop for that presentation of Internel audit, Non-tax, Personnel, and Inspeteriat Department on 26-27/12/08 and 01-12-08.	SCS		1,496.70	26/11/2008	12/01/2008	3days	18-Dec-08	PV00632
Workshop of National Treasury.	160	Cambodia	Workshop of National Treasury on Advance.	NT		1,474.00	12/12/2008	12/12/2008	1days	26-Dec-08	PV00634
Workshop of PFMRP	460	Cambodia	PFMRP's Technical workshop for presentation of Finacial Affair, EFI and SCS on 08-09-15-16/12/2008.	SCS		1,535.15	12/08/2008	16/12/2008	4days	26-Dec-08	PV00641
Workshop of PFMRP	520	Cambodia	PFMRP's Technical workshop for presentation of Budget Department, Public Policy Depart and State Property on 25-12-08/29-12-08/30-12-08.	SCS	1,602.00	1,602.00	25-12-08	30-12-08	3days	13-01-09	PV00663
Workshop of PFMRP	160	Cambodia	PFMRP's Technical workshop for presentation of CMU on 22-01-09.	SCS	578.29	578.29	22-01-09	22-01-09	1days	29-01-09	PV00679
Workshop on Cash Management Unit		Cambodia	Cash Management Unit's staffs mission to Presh Sihanouk Province.	CMU	800.00	800.00	18-01-09	20-01-09	3days	18-01-09	JV00136

Workshop of PFMRP	2	Cambodia	SCS 's staffs to participated workshop onTWG Network Meeting on Effective Aid Management, at Siem Reap Province.	SCS	190.00	190.00	12/04/2008	12/05/2008	2days	10-Feb-09	PV00687
Workshop of Cash Management Unit.	30	Cambodia	Pay for translator(Mr.Tia Savora), on Cash Management.	CMU	120.00	120.00	29/1/2009	29/1/2009	1time	10-Feb-09	PV00695
Workshop PFMRP	150	Cambodia	PFMRP's Technical workshop for presentation of IT Department on 10-02-09.	IT	750.36	750.36	02/10/2009	02/10/2009	1time	24-02-09	PV00704
Workshop on Program Budgeting.	61	Cambodia	Pay to Phnom Penh Hotel, Sunway Hotel and Mr.Mao Sopheap, that Budget Departement prepared workshop on Program Budgeting.	BD	4,287.41	4,287.41	10-02-09,	03/02/2009	07days	24-02-09,05-03-09	PV00704,PV00716,PV00722
Workshop on IT.	60	Cambodia	Pay to EIF for arrangement Coffee break for training course of IT Department from 19-01-09 to 05-02-09.	IT	2,520.00	2,520.00	19-01-09	02/05/2009	15days	3-May-09	PV00720.
Workshop of PFMRP	150	Cambodia	PFMRP's workshop on 11-03-2009.	SCS	224.39	224.39	11-03-09,	03/11/2009	1/2days	18-03-2009	PV00734
Workshop on Application and Interpretation of Tax Treaties.	2	Malaysia	Mr.Ouk Smetha(Tax Department staff),clear advance and Pay to PTM Travel & Tours for airticket for to paticipate workshop on Taxation at Malaysia.	TD	1,210.00	1,210.00	02-03-09,	03/06/2009	5days	17-03-09,12-03-09	PV00726,JV00141
Workshop on IIF Asia Regional Economic Forum,DBS.	1	Singapore	Dr.Sok Saravuth,clear advance and Pay to PTM Travel & Tours for airticket for to paticipate workshop at Singapore.	SCS	1,692.00	1,692.00	03-03-09,	04/06/2009	4days	17-03-09,12-03-09	PV00726,JV00142
Total					13,974.45	246,457.12					
Total					236,186.71	1,257,615.48					

Ministry of Economy and Finance
Public Financial Management Reform Program
MDTF Grant No. TF054547-KH and IDA Grant H241-KH
Contract Expenditure Report (IPA)
As of March 31, 2009 (USD)

Annex IV

Consultant Name	Selection method	Contract No.	Location	Title	Nationality	Payment Progress					Period			Active
						Contract Value	Current Quarter	Cumulative to date	Balance	Voucher No.	Start	End	Duration	
International														
Crown Agents	CQS		MEF	Independence Procurement Agent for providing procurement service to projects financed by WB	UK	1,249,000.00	478,786.78	588,550.78	660,449.22	CRV00051, PV00678, PV00709, PV00727	24-Oct-07	28-Feb-09	1 year and 4 months	Yes
TOTAL						1,249,000.00	478,786.78	588,550.78	660,449.22					

**The Public Financial Management Reform Program (PFMRP)
Progress Report
First quarter, 2009**

**The Secretariat of the Reform Steering Committee
07 May 2009**

1. Background

The Public Financial Management Reform Program (PFMRP) is one of the priorities of “Rectangular Strategy”; it has commenced since December 2004 with its objective to transform the Public Financial Management System of the Royal Government of Cambodia towards international standards by 2015.

The PFMRP is designed as four platforms which have been implemented stage by stage to achieve objectives: (1) increasing budget credibility, (2) increasing financial accountability to enhance the internal review and accountability of budget manager, (3) increasing budget and policy linkages, and (4) increasing performance accountability of manager.

The action plans have been developed to achieve the strategic objective of each stage; relevant activities and monitoring and evaluation mechanisms based on a set of performance indicators of the Financial Accountability and Expenditure Framework have been identified.

The implementation of activities of the stage 2 identified in the Consolidated Action Plan which had been carried out by the Ministry of Economy and Finance and Line Ministries in January, February, and March 2009 and challenges will be presented in this report. The progress in key indicators related to maintaining budget credibility which was the achievement of the Platform 1/Stage 1 will be also reported.

2- Progress based on indicators in key sectors of Platform 1/Stage 1

The budget credibility has been further monitored in the stage 2 through reviewing quantitative indicators of the Platform 1 which is shown as follows:

Indicators	Target	First quarter 2009	First quarter 2008
1. Revenue outturn increasingly close to targeted level in approved budget	Revenue outturn within + or - 5% of forecast used for budget.	Domestic revenue: 21.4%	Domestic revenue: 30%
2. No accumulation of new arrears and	Arrears as defined to be kept at no more than 2% of total	No arrears	No arrears

steadily declining stock	expenditure		
3. Budget holders increasingly able to commit expenditure in line with budgets and cash flow forecasts	<p>Expenditure profile not to be less than: 1st Quarter: 15% 2nd Quarter: 45% 3rd Quarter: 67% 4th Quarter: 96%</p> <p>Percentage of payments to creditors and staff made through banking system to be not less than 80% by value</p> <p>Percentage of tax revenue collected through Banks to be not less than 60% by value</p>	<p>Achieved in 1st Quarter: 17.8%</p> <p>- The payment through banking system: 85% - 18 Ministries have used banking system for salary payment (50%)</p> <p>- Customs revenue: 92% - Tax revenue: 96%</p>	<p>Achieved in 1st Quarter: 14.7%</p>
4. Composition of expenditure by type (staff costs, non-staff costs etc) close to approved budget.	<p>Outturn compared to budget to be not less than: Salary: 98% Goods/Services: 95% Capital: 85%</p>	<p>Achieved:</p> <p>- Salary: 18.8% - Goods/service: 12.9% - Capital: 20.3%</p>	<p>Achieved:</p> <p>- Salary: 20% - Goods/service: 16% - Capital: 14%</p>
5. Better yield achieved from tax base through improved collection efficiency and planned use of non-tax sources.	<p>Progressive improvement in revenue yield compared to GDP by 0.5% per annum.</p>	<p>- Tax revenue: 22.1% - Direct Tax: 29.1% - Indirect Tax: 20.7% - Non-tax revenue: 18.5%</p>	<p>- Tax revenue: 30% - Direct Tax: 33% - Indirect Tax: 29% - Non-tax revenue: 29%</p>
6. All significant areas of both revenue and expenditure captured in both the budget and accounts of the government.	<p>No significant areas of omission</p>	<p>- TSA and government bank accounts consolidation, new chart of account, new budget classification and budget strategic plan have been further improved. - At early 2009 there</p>	<p>- TSA and government bank account consolidation were strengthened, new chart of account, new budget classification, and budget strategic plan</p>

		<p>were 174 LMs accounts in NBC and commercial banks; 60 accounts were close and 33 accounts were frozen. Then in the first quarter of 2009 accounts were reduced to 114.</p> <ul style="list-style-type: none"> - Data system (DMFAS) has been implemented to improve external financial management and review 	<p>have been implemented.</p> <ul style="list-style-type: none"> - In early 2008, there were 187 accounts of LMs at the Commercial and National Banks and 13 accounts were closed and 42 were frozen. - Data system (DMFAS) has been implemented.
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3. Performance measurement of activities implementation stage 2

The review of stage 2 activities implementation has focused on the progress of three action plans identified in CAP such as reviewing Platform 1 achievements to be strengthened in stage 2, progress to achieve the objectives of the platform 2 and implementation of activities for the next platforms.

3.1 Platform one activities to be strengthened in stage 2

The four objectives for sustaining budget credibility which is the achievement of the platform 1 have been reviewed to support achieving platform 2 objective “Improved Financial Accountability”.

- **Further improved revenue policy and administration**

Action plan preparation and monitoring mechanism of oil/gas/other mines revenue mobilization and management have been discussed within the Inter-ministerial Technical Working Groups; and a study on royalty payment for oil and gas guided by the international practices has been conducted.

Prakas on Life Insurance and on accounting guideline were issued. Draft-Law on Casino, Trust, amended law on Insurance, draft sub-degree on small scaled-insurance and relevant Prakas, draft-Prakas on commission for appraisal and real estate services, on monitoring and license issuing to real estate developers, contract and statute book (cahier de charge) for public revenue management, legal frameworks related to non-tax revenue management at LMs and draft-circular on national receipt have been reviewed. In addition, Policy and strategy framework for micro-finance, draft sub-degree on micro-finance, on issuing and trading of non-government bond, and on functioning of the Stock-Exchange Committee were also developed.

Inter-ministerial working group for real estate development management, inter-ministerial Committee for developing management mechanism and encouraging insurance purchasing for vehicles, construction sites, and transportation; legal review mechanism of gambling and real estate evaluation association were established.

At the same time, revenue and expenditure review of the public entities which can become an administrative public entity was conducted and charge on fees from two universities has been identified. The criteria based on which incentives are provided to revenue collectors have been set. Five groups of Non-Tax Revenue Department Officials were assigned to cooperate with LMs for non-tax revenue management in 2009 and preparing relevant activities.

- **Further improved debt management**

A report format on loan and grant and a draft of guideline on debt management were prepared. A training course on using DMFAS was conducted. In addition, officials participated in training courses and study tours to Philippine on debt management through DMFAS.

- **Further improved cash and bank account management**

In early 2009, there were 174 accounts; and in its first quarter 60 accounts were close and 33 accounts were frozen; then accounts were reduced to 114 and other accounts have been reviewed to ensure that they are not under the projects. Some LMs have reviewed their accounts and reported to the General Department of National Treasury and closed inactive accounts.

By March 2009, 27 LMs (of 38 LMs) and 32 provincial departments and institutions (of 58) have opened salary accounts with ANZ but only accounts of 18 LMs are being operated. Salary payment through banking system has been further encouraged. The ACLEDA bank has been also selected as a partner under the pilot project in two provinces: Banteay Menchey and Kandal Provinces for revenue-expenditure transaction in the second quarter of 2009. A draft of memorandum of understanding between the Ministry of Economy and Finance and ACLEDA Bank has been finalized. A survey of using banking system in provinces has been continued. LMs reduce cash based transactions and expand the use of banking system for salary payment.

Revenue-expenditure spreadsheets at LMs, by chapters, accounts, and sub-accounts were gradually developed; data 2007 were recorded and data 208 were also updated. Report format on state cash, monthly forecast format, comparison spreadsheet between planning and actual outcomes, and monthly/weekly/daily cash balance were developed. The Cash Management Unit (CMU) through technical assistance from international consultant has been preparing a format and model for cash flow forecasting. LMs have regularly updated revenue-expenditure plan and reported to the Ministry of Economy and Finance for strengthening cash management system.

Since 2007, there are no arrears at the General Department of National Treasury. Business process for the General Department of National Treasury has been reviewed and conducted in cooperation with Conical Hat Company.

- **Further improved public procurement**

Procurement Plans of spending institutions were reviewed and submitted to the MEF management for approval. Post Audits have been carried out in four ministries: the Ministry of Education, Youth and Sports, the Ministry of Health, the Ministry of Rural Development, and the Ministry of Agriculture Forestry and Fisheries. Staff had been trained and two of them were sent to participate in short term training course on international procurement organized by the International Law Institute in the United States.

The recruitment of international consultant for developing procurement law and local consultant for designing e-procurement website to support the implementation of procurement activities are under process.

Annexes of the implementing rules and regulations on public procurement (IRRPP) have been reviewed and improved. At same time, the preliminary draft of procurement law and the proposal for establishing Procurement Plan Office within the PPD were submitted for internal discussion.

3.2 Platform two activities to be implemented in stage 2

In the process towards improving financial accountability which is the main strategic objective of stage 2, activities have been identified and developed around eight objectives and success of which will lead to an improved financial accountability.

- **Improved lines of accountability by clarifying roles, functions, and responsibilities of LMs, levels, and within institutions**

A study on legal framework related to preparing and operating of budget entities and budget manager at the national and sub-national levels has been started by reviewing consistency of the existing regulations, new accountability, budget entities with the law on public financial system 2008 and research on responsibility framework related to preparing the Public Investment Plan (PIP) of the Ministry of Planning has been conducted.

The process of functional analysis for the MEF has commenced and its methodologies and human resources management strategy have been proposed and submitted for internal discussion within the MEF. A study of new business process has been started under the FMIS Project. Furthermore, the MEF has relocated financial controllers to 11 LMs (only 9 LMs in 2008).

- **Improved instruments for encouraging responsibility of financial management and enforcing accountability**

Legal framework and incentive instruments have been reviewed and studied to encourage effective work. The program budgeting and budget strategic plans have been further improved and strengthened. Report system has been implemented to review budget performance; and it is used as an instrument for budget allocation. The Ministry has further strengthened disciplines of budget management and budget execution in accordance with the existing rules such as law on public financial system 2008.

- **Further improve the implementation of new budget classification and new chart of account**

Integration of accounts receivable and accounts payable has been continued. In cooperation with French consultant data collection for recording debt, loan, and accounts receivable have been carried out.

Relevant departments of the MEF studied and discussed with the IMF experts on the budget classification and adapt the structure of budget classification to the Cambodian context. The Budget Department reviewed and agreed on the new budget classification structure including: administrative, economic, geographic, functional, program, and source of fund; and reviewed 10 criteria of COFOG and the current functional classification. A draft of the budget classification such as sub-sub account revenue was prepared and submitted to relevant departments for discussion.

Under the technical assistance of IMF, the General Departments, Departments, and other relevant entities of the MEF have further copied bridging code of new chart of account in alignment with TOFE, expanded scope of using commercial banks, budget classification preparation, account classification by functions and programs, and recording loans. IMF reports on the budget classification and accounting were submitted to the budget formulation and execution groups for discussion.

Documents related to the new chart of account, guideline for budget classification implementation and other relevant documents have been developed and documented. In addition, training courses on petty cash advance, income, and advance were conducted.

Measures for the step by step implementation of accrual account were taken through focusing on debt record, debt integration with relevant entities, preparation of payment voucher and asset inventory.

- **Improved process and transaction of budget execution**

To reduce time frame for expenditure commitment, expending, and revenue payment, the General Department of National Treasury has collaborated with Conical Hat Company to improve the accounting process and other requirements at the revenue and expenditure units. A draft of sub-degree on improving of recurrent expenditure procedure and investment expenditure for cash advance and a draft of circular on petty cash advance at LMs and departments has been prepared.

Training courses on petty cash advance, income, cash advance and year-end closing were organized for LMs and municipalities/provinces entities.

The advance procedure was reviewed; and sub-degree on procedure of providing cash advance for recurrent and public investment expenditure was also drafted. the recruitment of budget execution consultant is under process.

The level of understanding and capacity building of relevant officials have been improved for the Financial Management Information System project. The selection of 10 business analysts is under process. 14 IT staffs were trained on basic information

technology and data base management program. A bidding document for stage 2 was prepared and submitted to WB for approval (third time). An assessment of ITC equipment and infrastructure needs, human resources, capacity building plan, change management in all departments and LMs was completed. Strategic documents on ICT implementation, common business process and procedure for each phase and identification of business process, and change management strategy and communication plan were prepared and will be submitted to the MEF management for approval in early May. At the same time, documents related to function and roles of all departments within the MEF were developed and documented.

- **Improved accounting system and financial statement to ensure transparency**

Quarterly, bi-annual, and annual report formats of budget execution performance were prepared, improved, and circulated to relevant offices and relevant LMs, especially the ministries which have been implementing program budgeting. Moreover, improvement of new budget classification and the implementation of the new chart of account in relevant departments and LMs have been continued.

- **Improved auditing, inspection, and response to the use of auditing and inspection finding**

Reviewing the Internal Audit Departments at LMs and the state-owned enterprises was started. Audit boxes were installed in capital/provinces. An internal audit procedure for the General Department of Customs and Excise and the General Department of Taxation were drafted. Three year inspection plan (2009-2011) and financial inspection program 2009 were prepared by the General Inspectorate of the MEF; and Prakas on discipline, professional code of conduct for financial inspectors and manual on financial inspection procedure is being drafted. Inspection of the financial management and program budgeting for 2008-2009 at the ministry of land management, urbanization and construction and provinces (07) was conducted.

- **Strengthen and develop fiscal decentralization policy and strategy**

Guidelines on technical procedure of budget preparation and budget execution, allocation of non-tax revenue for sub-national administration were developed to enhance budget formulation and execution of capital/provinces to be consistent with the Law on Administration of Municipality, province, district, and khan; and the Law on financial regime and management of state assets at sub-national level with studying options for autonomous budget procedure and uniform budget at the municipalities/provinces.

Recommendations on improving of the implementation of commune/sangkat budget, the new chart of account for commune/sangkat budget, guideline on improving of procurement at commune/sangkat, and draft-manual on the implementation of commune/sangkat projects were documented. Relevant workshops were conducted in two provinces (Kampong Speu and Kampong Cham).

The working group for reviewing the law on financial regime and management of the provinces/municipalities assets was created and the law on financial regime and management of state assets at sub-national level was drafted and submitted to the

National Committee for sub-National Democratic Development. Short (2009-2011) and long term (2011-2018) strategies for implementing fiscal decentralization were developed. In addition, 10 years national program for democratic development was prepared in cooperation with the National Committee for sub-National Democratic Development.

- **Building institutional capacity and motivational measures**

A capacity building plan was reviewed and improved by including new arising needs from General Departments, Departments, and relevant entities. 43 trainers of the National Audit Authority were trained. Local and overseas short term training courses and workshops were conducted for staff of MEF and relevant LMs. Significantly, structure and implementation program of the capacity building plan stage 2 were developed to ensure effective implementation. Moreover, short, medium, and long term training policies and strategies were also reviewed and improved in accordance with the reform program objective.

73 staff were recruited for the General Department of National Treasury. The selection of international consultant for human resource management is under negotiation process. The bidding document of HRMIS, personnel files of the MEF, other legal documents related to the staff management have been prepared and documented. A report on functional review strategy and methodology for the MEF has been developed and submitted to the MEF for comment. MBPI operation manuals, PMAS and business cases for MEF and LMs were prepared.

3.3 Activities for later platforms

It focuses on improving and expanding implementation of program budgeting and budget comprehensiveness and integration.

- **Improving and expanding the implementation of program budgeting**

The guideline on program budgeting was improved and updated. 11 training courses were also conducted. In addition, the MEF has collaborated with technical staff of the pilot ministries to improve the effectiveness of program structure, expenditure, indicators and targets identification, and performance report in accordance with the guideline. The program budgeting has been implemented step by step. 24 municipalities/provincial departments of education, youth and sports have piloted the program budgeting under the monitoring of their Ministry.

- **Further improving budget comprehensiveness and integration**

The Medium Term Expenditure Framework (MTEF) was updated and the workshop will be conducted in May. A draft of guideline on the Budget Strategic Plan (BSP) has been finalized. Scoring and evaluating procedures were prepared. The relevant departments of the MEF together with the Ministry of Planning and relevant LMs have prepared PIP 2010-2012 and participated in forecasting investment budget expenditure financed by domestic fund and providing data related to PIP financed by both external and internal fund for improving efficiency of BSP and PIP.

A working group has been established; it has been collecting legal documents related to management and functioning of public entities for preparing budget annex to be integrated into annual budget plan. The working group had reviewed the circular on guideline for preparing annual budget plan to improve the list of annual budget preparation in order to integrate the budget of the public entities into the annual budget.

A legal framework for off budget management, especially for state owned enterprises and autonomous budget entities was reviewed and the draft of revenue-expenditure report format for off budget management was also prepared.

4. LMs activities

In the first quarter, LMs mainly focused on improving and finalizing their action plans and preparing coordination mechanisms to implement them. At the same time, some LMs started to implement the activities identified in their MAPs such as further improving administrative and revenue policy, cash management, and bank account management, public procurement and lines of accountability by clarifying roles, functions, and responsibilities, instruments for encouraging responsibility of financial management and enforcing accountability, implementation of new budget classification and new chart of account, process and transaction of budget execution, accounting system, and financial statement, implementation of the program budgeting, and improving budget comprehensiveness and integration.

Recently, 29 LMs have assigned focal persons for coordination mechanism (except, Ministry of environment, Council for the Development of Cambodia, Ministry of Foreign Affairs and International Cooperation, Ministry of Justice, Ministry of Culture and Fine Arts, Ministry of Social Affairs, Veterans and Youth Rehabilitation, Appeal Court, Ministry of Labor and Vocational Training, and Secretariat of Public Service). 4 LMs have not yet sent a list of MBPI officials (Ministry of Labor and Vocational Training, Ministry of Public Works and Transport, Ministry of Tourism, and Council of Ministers). 2 LMs have not finalized yet their action plans (Office of the Council of Ministers and Council for the Development of Cambodia) (35 MAPs are ready for implementation); 3 LMs officially launched MAPs (Ministry of Interior, Ministry of environment and General Secretariat of National Assembly) and 22 LMs provided the first quarterly report on time.

5. Issues and challenges

During the implementation of action plans, some challenges had been arising:

- Staff's limited capability and knowledge of information system and lack of staff cause delay in implementing action plans,
- Staff participated in training courses are not regular and often changed,
- Selection of consultants, contracted staff, and equipment supply do not happen as planned,
- Collaboration and coordination between LMs and within each LMs are not functioning well,

- Lack of ownership and proactive efforts of General Departments/Departments/ Entities of each LMs which are involved in implementing the reform,
- Establishing and functioning of budget group for preparing BSP at some LMs were late,
- Providing additional incentives for staff and budget for revenue mobilization process, especially new revenue source are limited,
- Having difficulty in getting access to information related to Development Partner Fund at the LMs.

6. Conclusion

In overall, DAPs of the MEF have been implemented step by step and satisfactory progress has been made; however; LMs have not fully implemented their MAPs and some of their activities can be done unless General Departments/Departments/ Entities of the MEF initiate their own activities. Some activities were not implemented as planned which require more attention. Limited capacity and knowledge of the staff also cause delay in implementing the action plans. The reports were not submitted to the Secretariat as scheduled.

Based on the progress and challenges following points need to be considered:

- Developing internal coordination mechanism and clear work allocation within the General Departments/Departments/LMs to monitor the implementation of action plans and preparation of progress report,
- General Departments and LMs which have not submitted report should send progress report to the Secretariat and have to submit the next report on time,
- Relevant General Departments, Departments of the MEF and all LMs should have good relationship to implement the reform,
- Relevant General Departments, Departments of the MEF should carry out activities related to other LMs to enable them to implement their action plans.
- General Departments/Departments of the MEF and LMs intend to build up their staff capacity should propose a capacity building plan and submit to the Steering Committee as soon as possible.
- Relevant staff should participate in training actively, regularly and punctually,
- PFM reform program should be more outreached to the public.